

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, June 5, 2018

The Peach County Board of Commissioners held their monthly Work Session at 5:00 p.m., Tuesday, June 5, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith and Commissioner Hill in attendance. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on June 12, 2018, as follows:

1. Neil Halverson – Assistant District Attorney – Request for Temporary Law Clerk Position
2. B. J. Walker – Development Authority – Joint Development Authority Intergovernmental Agreement
3. Service Delivery Strategy Extension – October 31, 2018
4. Jeff Doles – Fire/EMA – Budget Amendment – Vehicle Maintenance & Motor Vehicle Supplies
5. Michelle Douglas – Human Resources Manager – 2018 ACCG Wellness Grant Application
6. LaTonia Ages – Juvenile Court – Introduction of New Interns
7. Commissioner Yoder – Powersville Fire Station
8. State Properties Commission – Probation Office Lease Renewal
9. David Parrish – Recreation Director
 - a. Well Repairs at North Peach Park
 - b. Splash Pad Update
10. Peach County E911 Max Call Taking/Map Project
11. Janet Smith – Purchasing Manager
 - a. Quote from Priority Dispatch – Computer Software for ProQA
 - b. Quotes for E911 New CAD System Software
 - c. Georgia Two-Way Proposal – Office Phones
 - d. Georgia Two-Way Proposal – Additional Items Not Included in Original Quote
 - e. Sealed Bid No. 18-008 – Replacement of HVAC Units at Thomas Public Library
 - f. Sealed Bid No. 18-031 – Bunker Gear for Structural Firefighting
12. April H. Hodges – County Clerk
 - a. Request for Budget Amendment – Employee Appreciation Day
 - b. ACCG Policy Committee Sign Up
 - c. Final Legislative Update
13. Michaela Jones – Assistant Finance Director
 - a. Budget Amendments/Transfers
 - i. Victim Assistance
 - ii. Other General Government
 - iii. Vice Chairman Walter Smith
 - b. Grievance Procedure Under Americans With Disabilities Act (ADA)
 - c. Peach County Transit System Procurement Manual (Section 5311 Only)
14. Paul Schwindler – Public Works Director
 - a. Roller Compactor – Buyout Agreement
 - b. Change Order No. 4 – Southwest Peach Sanitary Sewer Phase 2 Project
 - c. Budget Amendment – Repairs & Maintenance
 - d. Budget Amendment – Repairs & Maintenance – Parks
 - e. Budget Amendment – Supplies – Parks Maintenance
 - f. Budget Amendment – Repairs & Maintenance - LEC
 - g. Budget Amendment – Supplies – LEC Maintenance
15. Peach Festival Update – Rich Bennett
16. Additional Items To Be Placed on Regular Agenda:
 - a. New Business – W. L. Brown – Surplus Property Request
 - b. Public Hearing – Rezoning Request – Harry F. Kirby – 1709 Clopine Lake Road
17. Setting Meeting Agenda & Consent Agenda for Regular Meeting on June 12, 2018

The work session adjourned at 6:49 p.m.


 COUNTY ADMINISTRATOR

6-6-2018
 Date

FY2019 BUDGET HEARINGS
Peach County Board of Commissioners
8:15 a.m. – 12:15 p.m., Monday, June 11, 2018

The Peach County Board of Commissioners held budget hearings from 8:15 a.m. to 12:15 p.m., Monday, June 11, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. The purpose of the budget hearings was to meet with Peach County departments and agencies to discuss the proposed FY2019 Budget.

 7-5-2018
COUNTY ADMINISTRATOR Date

FY2019 BUDGET HEARINGS
Peach County Board of Commissioners
8:30 a.m. – 4:30 p.m., Tuesday, June 12, 2018

The Peach County Board of Commissioners held budget hearings from 8:30 a.m. to 4:30 p.m., Tuesday, June 12, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. The purpose of the budget hearings was to meet with Peach County departments and agencies to discuss the proposed FY2019 Budget.

 7-5-2018
COUNTY ADMINISTRATOR Date

PEACH COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING JUNE 12, 2018

The Peach County Board of Commissioners held its regular monthly meeting at 6:00 p.m., Tuesday, June 12, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members except Vice Chairman Smith in attendance. Chairman Moseley called the meeting to order, and Commissioner Lewis opened with prayer. Chairman Moseley led the Pledge of Allegiance to the Flag.

CONSENT AGENDA – June 12, 2018:

1. Request for Temporary Law Clerk Position - District Attorney's Office: Neil Halverson, Assistant District Attorney, has presented an agreement requesting the creation of a Temporary Law Clerk position for the District Attorney's Office effective May 29, 2018, and continuing through September 30, 2018. With the request being made in the middle of the current budget year, District Attorney David Cooke has agreed to reimburse Peach County for this expense through the remainder of the current FY2018 Budget year. In addition to the agreement, the Peach County District Attorney's Office has included in its FY2019 proposed budget a request for the County to fund the temporary law clerk position going forward after October 1, 2018. The position will be paid at the minimum wage hourly rate of \$7.25, plus FICA, for no more than twenty (20) hours per week while in school and forty (40) hours per week during the summer months. Mr. Halverson added that Ms. Frances L. Clay, Esq., has provided an opinion that the Affordable Care Act would not require the County to provide health insurance for this position.

ACTION REQUESTED: To approve the agreement as presented by Neil Halverson, Assistant District Attorney, requesting the creation of a Temporary Law Clerk position for the District Attorney's Office through the period of May 29, 2018, through September 30, 2018, with the cost to be reimbursed by District Attorney David Cooke for the remainder of the current budget year, to authorize the Chairman to sign the agreement on behalf of the Peach County Board of Commissioners, and to hold the decision for funding the position after October 1, 2018, pending further discussion during the preparation of the FY2019 Budget. *(A copy of said Agreement is attached to Page 499, Minutes Book K, for future reference.)*

2. Service Delivery Strategy Extension - Middle GA Regional Commission: Kimberly Lowe, Government Services Specialist with the Middle GA Regional Commission, has provided a request for extension to complete the Peach County Service Delivery Strategy. The extension will allow additional time to address the Fort Valley City Council's concerns regarding Paragraph #3 in the Water & Sewer Service Agreement. If approved, the extension will expire on October 31, 2018. The City of Byron and the City of Fort Valley have already approved and signed the extension.

ACTION REQUESTED: To approve the Service Delivery Strategy Extension Request establishing a new deadline of October 31, 2018, as provided by Kimberly Lowe, Government Services Specialist with the Middle GA Regional Commission. *(A copy of said Extension Request is attached to Page 498, Minutes Book K, for future reference.)*

3. **Budget Amendment - Fire Department:** Jeff Doles, Fire Chief/EMA Director, has advised that the Fire Department has expended almost all of its FY2018 Budget for vehicle maintenance due to several difficult and expensive vehicle repairs in the Fire Department. Chief Doles has requested the following budget amendment of \$25,000.00 from Contingency, which will allow the Fire Department to continue in-house repairs and maintenance on department motor vehicles:

Budget Amendment – General Fund 100 – FY2018 - Fire Department

| | | | |
|--------------------|-------|---------------------------|------------------|
| 100.5.1599.57.9000 | From: | Contingency | \$ 25,000 |
| 100.5.3500.52.1320 | To: | Motor Vehicle Maintenance | \$ 18,000 |
| 100.5.3500.53.1120 | To: | Supplies - Motor Vehicles | \$ 7,000 |
| | | | <u>\$ 25,000</u> |

ACTION REQUESTED: To approve the above stated budget amendment as requested by Jeff Doles, Fire Chief/EMA Director, to appropriate additional funding for in-house repairs and maintenance on Fire Department motor vehicles.

4. **2018 ACCG - Health Promotion and Wellbeing Grant - Human Resources:** Michelle Douglas, Human Resources Manager, has requested permission to submit an application for the 2018 ACCG - Health Promotion and Wellbeing Grant. The deadline to apply for the grant is July 6, 2018.

ACTION REQUESTED: To approve the request from Michelle Douglas, Human Resources Manager, to submit an application for the 2018 ACCG - Health Promotion and Wellbeing grant.

5. **Renewal - Rental Agreement #7018 - State Probation Office Space:** The State Probation Office is currently occupying 1,177 square feet of space in the Peach County Courthouse located at 205 West Church Street, Fort Valley, Georgia, under the State Properties Commission Agreement #7018. The original agreement granted the Tenant the option to extend the term for four (4) additional periods of one (1) year each. Marcia W. Johnson, County Administrator, has advised that the State Properties Commission has presented a letter stating that it desires to exercise this option to extend the term for an additional year beginning July 1, 2018, and ending June 30, 2019, under the same terms, conditions, covenants, agreements, and provisions stipulated in the original agreement.

ACTION REQUESTED: To approve the request made by the State Properties Commission to extend Rental Agreement #7018 for an additional year beginning July 1, 2018, and ending June 30, 2019, to provide space for the State Probation Office at the Peach County Courthouse.

6. **Well Repairs at North Peach Park - Recreation Department:** David Parrish, Recreation Director, advised that repairs are needed to the well at North Peach Park that irrigates the soccer fields and baseball fields. Mr. Parrish added that the Peach County Board of Education has been complaining about sediments in the water which may be coming in through holes in the piping system and causing the system heads to clog. Mr. Parrish presented the following quotes for the cost to replace the well piping and to replace the well pump, if needed:

| VENDOR | ALTERNATE #1 (Piping Repair Only) | ALTERNATE #2 (Piping + Pump Replacement) |
|----------------------|--------------------------------------|---|
| Fuller Well Drilling | \$ 3,315.00 | \$ 4,875.00 |
| Green's Water Wells | \$ 1,057.00 | \$ 3,292.60 |

Mr. Parrish has recommended accepting the low quote from Green's Water Wells to begin the assessment of the well and irrigation system in order to obtain a suitable option for repair.

ACTION REQUESTED: To approve the recommendation from David Parrish, Recreation Director, to accept the low quote from Green's Water Wells to repair the irrigation well at North Peach Park that services the soccer and baseball fields.

7. **Max Call Taking/Map Project - E911:** Jeff Doles, Fire Chief/EMA Director, has advised that ZETRON, Inc. is currently installing a Map Viewer application as part of the Peach County E911 Upgrade Project. A complete countywide GIS database (.shp file) has not been developed for Peach County in order to provide the GIS mapping system to complete this portion of the project. Chief Doles has recommended that the Board send a letter to the Middle GA Regional Commission requesting technical assistance to see if a GIS database (.shp file) can be created for Peach County that can be added to the system.

ACTION REQUESTED: To approve sending a letter to the Middle GA Regional Commission requesting technical assistance for developing a GIS database (.shp file) for the County.

8. **Quote from Priority Dispatch – E911:** Janet Smith, Purchasing Manager, advised that at the Called Meeting on March 26, 2018, the Board requested current pricing for the ProQA software package to help Communications Officers provide preliminary medical assistance to callers prior to EMS arriving at the scene. Ms. Smith added that a quote was received from Priority Dispatch in the amount of \$43,450.00 for software, installation, training, and annual maintenance.

ACTION REQUESTED: To accept the quote from Priority Dispatch for ProQA software in the amount \$43,450.00 and to proceed with the purchase from Fund 326.

9. Georgia Two-Way, Inc. Proposal - Office Phones - E911: Janet Smith, Purchasing Manager, advised that with the recent E911 Telephone System Upgrade, administrative phones were not included in the original purchase approval. Ms. Smith presented a proposal from Georgia Two-Way for eight (8) additional administrative phones in the amount of \$4,978.80, which includes the phones and installation in the administrative offices at E911.

ACTION REQUESTED: To approve the proposal from Georgia Two-Way, Inc. to provide eight (8) additional phones and installation for the administrative offices at E911 in the amount of \$4,978.80.

10. Georgia Two-Way, Inc. Proposal - Additional Computer Equipment - E911: Janet Smith, Purchasing Manager, presented a proposal from Georgia Two-Way, Inc. in the amount of \$12,370.00 to purchase additional required computer equipment not included in the original quote for the E911 Telephone and Radio System Upgrade.

ACTION REQUESTED: To approve the proposal from Georgia Two-Way, Inc. in the amount of \$12,370.00 to purchase additional required computer equipment not included in the original quote for the E911 Telephone and Radio System Upgrade.

11. Request for Budget Transfer - Employee Appreciation Day: April H. Hodges, County Clerk, presented the following budget transfer to increase funding for the Employee Appreciation Day scheduled for September 21, 2018, as follows:

| <u>Budget Transfer - General Fund 100 - FY2018 - Other General Government</u> | | | |
|---|-------|---------------------------------|----------|
| 100.5.1101.52.3700 | From: | Education and Training - Walker | \$ 2,500 |
| 100.5.1599.53.1731 | To: | Supplies - Employee Recognition | \$ 2,500 |

ACTION REQUESTED: To approve the above stated budget transfer as requested by April H. Hodges, County Clerk, to increase funding for the Employee Appreciation Day scheduled for September 21, 2018.

12. Budget Amendment - Other General Government: Michaela Jones, Assistant Finance Director, has presented the following requested budget amendment to cover current overages and to realign budget appropriations to meet financial needs to complete the FY2018 Budget year, as follows:

| <u>Budget Amendment - General Fund 100 - FY2018 - Other General Government</u> | | | |
|--|-------|-----------------------------|-----------------|
| 100.5.1599.52.1210 | From: | Accounting and Auditing | \$ 5,055 |
| 100.5.1599.52.3300 | From: | Advertising | \$ 300 |
| 100.5.1599.57.9000 | From: | Contingency | \$ 1,898 |
| | | | <u>\$ 7,253</u> |
| 100.5.1599.52.1220 | To: | Legal Services | \$ 5,204 |
| 100.5.1599.52.1290 | To: | Other Professional Services | \$ 2,049 |
| | | | <u>\$ 7,253</u> |

ACTION REQUESTED: To approve the above stated budget amendment as recommended by Michaela Jones, Assistant Finance Director, to cover current overages and to realign budget appropriations to meet financial needs for the remainder of FY2018.

13. Grievance Procedure Under the Americans with Disabilities Act (ADA): Michaela Jones, Assistant Finance Director, advised that Peach County currently does not have a Grievance Procedure established to meet the requirements of the Americans with Disabilities Act of 1990. Ms. Jones presented a proposed ADA Grievance Procedure for approval. This procedure may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Peach County Board of Commissioners.

Grievance Procedure Under the Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Peach County Board of Commissioners. The County's Human Resources Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination, such as name, address, phone number of complainant, and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a taped recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

***Peach County Board of Commissioners Risk Manager
Human Resources
213 Persons Street
Fort Valley, GA 31030***

Within 30 calendar days of receipt of the complaint, the Risk Manager or his/her designee will investigate, including but not limited to interview with the complainant. Grievance and investigation results will be presented to the County Administrator for recommendations. Response will be prepared in writing and, where appropriate, an alternate format accessible to the complainant. The response will explain the position of the Peach County Board of Commissioners and offer options for substantive resolution of the complaint.

If the response by the Risk Manager or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Peach County Administrator.

Within 30 calendar days after receipt of the appeal, the County Administrator or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. As appropriate, the appeal will be forwarded to the Board of Commissioners for approval. Response will be in writing and where appropriate, in an alternate format accessible to the complainant with a final resolution of the complaint.

All ADA written complaints, appeals, and responses from these two offices will be retained by the Peach County Board of Commissioners for at least three years.

ACTION REQUESTED: To approve the Grievance Procedure under the Americans with Disabilities Act (ADA) as presented by Michaela Jones, Assistant Finance Director.

14. **Peach County Transit System Procurement Manual (Section 5311 Only):** Michaela Jones, Assistant Finance Director, advised that during a recent Department of Transportation compliance review, it was found that the Peach County 5311 Transit Program Policy is not currently in compliance with state and federal standards. Ms. Jones presented the Board with a draft Peach County Transit Procurement Manual for approval in order to meet the federal and state requirements.

ACTION REQUESTED: To approve the Peach County Transit System Procurement Manual (Section 5311 Only) as presented by Michaela Jones, Assistant Finance Director.

15. **Rental Purchase Option Agreement CASE Compactor/Roller - Roads:** Paul Schwindler, Public Works Director, has advised that the Rental Purchase Option (RPO) Agreement for the CASE Model SV212 Compactor/Roller has exceeded its maturity of six (6) months. A payment of \$3,400.00 has been made for the past six (6) months, and the upcoming June payment will equal a total of seven (7) payments. As of July 1, 2018, the buy-out price for the equipment is \$71,715.00. Mr. Schwindler presented the following options:

- a. Buy out the remaining value of \$71,715.00.
- b. Enter into an extended lease to purchase agreement.
- c. Let the RPO Agreement sunset and return the compactor upon completion of the Preston Road Project.

Mr. Schwindler added that the Road Department has been without an operating roller/compactor for several years now. The compactor is covered under a State Contract through the dealer, Border Equipment. Mr. Schwindler has recommended that the Board approve the acquisition of the roller/compactor either with immediate buy-out or with a long-term lease to purchase.

ACTION REQUESTED: To approve the recommendation of Paul Schwindler, Public Works Director, to buy out the remaining value of the Rental Purchase Option Agreement for the Case Compactor/Roller in the amount of \$71,715.00.

16. **Budget Amendment - Public Buildings:** Paul Schwindler, Public Works Director, has presented the following requested budget amendment to cover expenditures through the end of the FY2018 Budget year from the contingency set aside at the beginning of the year specifically for Public Buildings, as follows:

| <u>Budget Amendment – General Fund 100 – FY2018 - Public Buildings</u> | | | |
|--|-------|---------------------------------|------------------|
| 100.5.1599.57.9004 | From: | Contingency - Buildings | \$ 24,500 |
| | | | <u>\$ 24,500</u> |
| 100.5.1565.52.2206 | To: | Repairs & Maintenance - LEC | \$ 6,000 |
| 100.5.1565.53.2206 | To: | Maintenance Supplies - LEC | \$ 2,000 |
| 100.5.1565.52.2200 | To: | Repairs & Maintenance | \$ 7,500 |
| 100.5.1565.52.2207 | To: | Repairs and Maintenance - Parks | \$ 7,000 |
| 100.5.1565.53.1127 | To: | Maintenance Supplies - Parks | \$ 2,000 |
| | | | <u>\$ 24,500</u> |

ACTION REQUESTED: To approve the above stated budget amendment as presented by Paul Schwindler, Public Works Director, to cover expenditures through the end of the FY2018 Budget year.

Commissioner Hill moved to approve the Consent Agenda as presented. Commissioner Lewis seconded the motion. Motion carried unanimously.

AGENDA:

Commissioner Lewis moved to approve the Regular Agenda with the following changes and additions: Under Old Business, remove Item # 3 – Angela Tharpe – E911 – Quotes for New CAD System Software; Under New Business, add Item #1 – Angela Tharpe – E911 – Budget Amendment for Overtime, Item #2 – Adrienne Ray – Elections – Budget Amendment – Supplies, Item #3 – LaTonia Ages – Juvenile Court – Budget Amendment for Travel, Item #4 – Jeff Doles – Fire Department – Quote for SCBA Equipment, and Item #5 – Rich Bennett – IS – Wireless Authorization Amendment. Commissioner Yoder seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – May 8, 2018 – Commissioner Lewis moved to approve the minutes as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

Called Meeting – May 29, 2018 – Commissioner Hill moved to approve the minutes as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES:

Chairman Moseley thanked all those that worked on the Peach Festival Committee to make the Festival a success this year and to Rich Bennett for cooking the Peach Cobbler.

APPEARANCES: (None)

OLD BUSINESS:

Commissioner Lewis advised the Board that W. L. Brown, Tax Commissioner, has three parcels that he would like the Board to declare as surplus. The parcels have been in previous tax sales, but were not sold. The properties are as follows:

| | | | <u>VALUE</u> | <u>MIN BID</u> |
|----------|-------------------|-----------------------------|--------------|----------------|
| F05B 011 | A. C. Drain | 323 Walden St., Fort Valley | \$3,300.00 | \$ 750 |
| F05A 135 | Ivery Mitchell | 518 Walden St., Fort Valley | \$3,800.00 | \$1,000 |
| F05B 012 | Annie L. Whitaker | 321 Walden St., Fort Valley | \$3,300.00 | \$ 750 |

Commissioner Lewis moved to surplus the property as requested and offer the properties for sale by sealed bid with the minimum acceptable bids as recommended by Tax Commissioner Brown. Commissioner Hill seconded the motion, and the motion carried unanimously.

Mr. B. J. Walker presented the proposed Intergovernmental Agreement between Peach County and the Joint Development Authority of Peach County and the City of Warner Robins to issue a 2018 Bond Series to pay off the 2017 Bond Series and to provide needed funding to construct a 60,000 square foot cold storage facility to be leased by Pure Hothouse Foods Corporation for meeting production distribution requirements in the middle Georgia area. Chairman Moseley advised that the document has been reviewed by the County Attorney. Commissioner Lewis moved to authorize the Chairman to sign the agreement and the Resolution authorizing the execution of the contract on behalf of the Board of Commissioners as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously. *(A copy of said Intergovernmental Agreement and Resolution are attached to Page 500, Minutes Book K, for future reference.)*

Ms. Janet Smith, Purchasing Manager, presented Sealed Bid #18-008 for HVAC Replacement at Thomas Public Library, as follows:

| | |
|--|-------------|
| Comfort Systems USA Southeast 1771 Woodfield Drive, Macon, GA | \$26,636.43 |
| Keadle Heating & Air 2468 Gunn Road, Warner Robins, GA | \$15,981.90 |

Both bids were responsive and responsible, and Ms. Smith recommended the low bid from Keadle Heating & Air. Commissioner Hill moved to approve the low bid of \$15,981.90 from Keadle Heating & Air. Commissioner Lewis seconded the motion, and the motion carried unanimously.

Ms. Janet Smith, Purchasing Manager, presented Sealed Bid #18-031 for the purchase of Bunker Gear for Structural Firefighting, as follows:

| | | | |
|---|-----------------|-------------------|--------|
| Fire Master 57 Stoffel Drive, Tallapoosa, GA | \$1,904.00 each | \$15,232.00 total | 8 sets |
| Municipal Emergency Services 83 Thornhill Dr., Brunswick, GA | \$2,198.00 each | \$15,386.00 total | 7 sets |

There is \$15,666.00 in the Fire Department Small Equipment budget for this expense. They were trying to get as many as possible for the budgeted amount. Ms. Smith and Chief Doles both recommended

accepting the low bid from Fire Master. Commissioner Lewis moved to approve the low bid of \$15,232.00 from Fire Master to purchase eight (8) sets of bunker gear as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

Tamaree Bishop, Victim Assistance Coordinator, presented a request to transfer \$7,500.00 from the FY2018 Victim Assistance Budget for Salaries – Regular Employees to the FY2018 District Attorney Budget for Contract Labor, as follows:

| <u>Budget Transfer - General Fund 100 - FY2018 - Victim Assistance/DA</u> | | |
|---|--|-----------------|
| 100.5.2210.51.1100 | From: Victim Assistance - Salaries - Regular | <u>\$ 7,500</u> |
| 100.5.2200.52.3850 | To: District Attorney - Contract Labor | <u>\$ 7,500</u> |

Commissioner Lewis moved to approve the request as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

Mr. Paul Schwindler, Public Works Director, presented proposed Change Order #4 for Southwest Peach Sanitary Sewer Project-Phase 2. The roads were not constructed well in that area. There is no base on the road, and when they dug the trench for the pipe, the heavy equipment crushed the road. They looked at it with the engineer and contractor to solve the problem and decided to change from concrete to an asphalt overlay. The cost is an additional \$40,129.50 added to the contract cost and an additional 60 days to the contract. Commissioner Hill moved to approve Change Order #4 as presented for an additional \$40,129.50 and 60 day extension to the contract. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Commissioner Wade Yoder presented a request to surplus the Powersville Fire Station to help off-set the cost of a new Fire Station in the Norwood Springs Road area. Chief Doles stated that they have used the old station as a fabrication shop a couple of times a year. He advised that there is some equipment there, but the equipment can be moved to another location. The building is masonry and needs painting, but the roof is in good condition. There is no heat or a/c in the building because both units were stolen about 10 years ago. Commissioner Yoder moved to go forward and surplus the Powersville Fire Station and to begin the process of preparing the property for sale by checking with County Attorney Jeff Liipfert to determine if an appraisal is required before advertising the property. Commissioner Lewis seconded the motion, and the motion carried unanimously.

NEW BUSINESS:

Ms. Angela Tharpe, E911 Director, presented a request to transfer \$50,000.00 from Salaries - Regular Employees to Salaries - Overtime as follows to cover overages:

| <u>Budget Transfer - General Fund 100 - FY2018 - E911</u> | | |
|---|--------------------------|------------------|
| 100.5.3800.51.1100 | From: Salaries - Regular | <u>\$ 50,000</u> |
| 100.5.3800.51.1300 | To: Salaries - Overtime | <u>\$ 50,000</u> |

Commissioner Lewis moved to approve the transfer as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

Commissioner Lewis presented a request from Ms. Adrienne Ray, Elections Supervisor, to transfer \$7,373.00 from various line items to Office Supplies, Voter Registration & Election Supplies, and Salaries - Temporary Employees to cover overages as follows:

| <u>Budget Amendment - General Fund 100 - FY2018 - Elections</u> | | |
|---|--|-----------------|
| 100.5.1400.52.1300 | From: Technical | \$ 800 |
| 100.5.1400.52.3211 | From: Telephone - Cell Phones | \$ 135 |
| 100.5.1400.52.3500 | From: Travel | \$ 250 |
| 100.5.1400.52.3600 | From: Dues & Fees | \$ 60 |
| 100.5.1400.52.3700 | From: Education & Training | \$ 818 |
| 100.5.1599.57.9000 | From: Contingency | <u>\$ 5,310</u> |
| | | <u>\$ 7,373</u> |
| 100.5.1400.53.1101 | To: Supplies - Office | \$ 528 |
| 100.5.1400.53.1701 | To: Supplies - Voter Registration & Election | \$ 1,535 |
| 100.5.1400.51.1200 | To: Salaries - Temporary | <u>\$ 5,310</u> |
| | | <u>\$ 7,373</u> |

Commissioner Lewis moved to approve the request as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Mr. Rickey Blalock advised the Board that the Public Hearing for Planning & Zoning was cancelled because the request from Mr. Harry F. Kirby to rezone property located at 1709 Clopine Lake Road from R-AG to R-3 had been withdrawn. However, there were several people present that wanted to speak in opposition to the original rezoning request. Chairman Moseley asked for those speaking in opposition for the record.

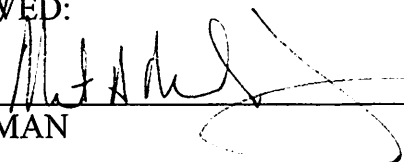
Mr. David Dusang, Mr. Garfield Fox, and Mr. Michael Putman were all present to speak in opposition to Mr. Kirby's original rezoning request.

Mr. Jeff Doles, Fire Chief, presented a quote for \$33,000.00 for a new SCBA compressor for Fire Station #1 from Breathing Air, Inc. The quote was for a 6000 PSI open cabinet Bauer Compressor and (eight) 8 each 6000 PSI bottles that will work with all of the hoses and fittings they presently have. Mr. Doles advised that he has \$39,800.00 budgeted for this purpose. Breathing Air, Inc. is a single service provider. Commissioner Yoder moved to approve the purchase of the compressor and eight (8) bottles in the amount of \$33,000.00 as quoted by Breathing Air, Inc. Commissioner Hill seconded the motion, and the motion carried unanimously.

Mr. Rich Bennett, Information Systems Manager, advised the Board that the new ambulance computers will each need a hotspot for internet service. Mr. Bennett requested permission to convert two (2) previously approved flip phones to hotspots and add two (2) hotspots to the plan at \$38.00 each per month. This would require a monthly increase of \$53.81 for EMS mobile data service. Commissioner Lewis moved to amend the FY2018 listing for Authorized Wireless Communications and authorize converting two (2) previously approved flip phones to hotspots and to add two (2) additional hotspots for a total of four (4) hotspots to provide internet to the new ambulance computers as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Lewis moved to adjourn at 6:39 p.m. Commissioner Hill seconded the motion, and the motion carried unanimously.

Meeting adjourned.

July 10, 2018
APPROVED:

CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS
BY: 
COUNTY ADMINISTRATOR

FY2019 BUDGET HEARINGS
Peach County Board of Commissioners
8:30 a.m. – 5:00 p.m., Wednesday, June 13, 2018

The Peach County Board of Commissioners held budget hearings from 8:30 a.m. to 5:00 p.m., Wednesday, June 13, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. The purpose of the budget hearings was to meet with Peach County departments and agencies to discuss the proposed FY2019 Budget.

 7-5-2018
COUNTY ADMINISTRATOR Date

FY2019 BUDGET WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Thursday, June 21, 2018

The Peach County Board of Commissioners held a Budget Work Session at 5:00 p.m., Thursday, June 21, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith in attendance. The purpose of the work session was to give further consideration to the

proposed FY2019 Budget requests submitted by the various departments and agencies of Peach County. The budget work session adjourned at 10:25 p.m.

 7-5-2018
COUNTY ADMINISTRATOR Date

CALLED MEETING & FY2019 BUDGET WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Wednesday, June 27, 2018

The Peach County Board of Commissioners held a Called Meeting and Budget Work Session at 5:00 p.m., Wednesday, June 27, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith in attendance. Chairman Moseley called the meeting to order and stated that the purpose of the Called Meeting was to hold an Executive Session to discuss a Personnel Matter.

Commissioner Yoder moved to go into Executive Session at 5:01 p.m. to discuss a Personnel Matter. Commissioner Lewis seconded the motion. Motion carried unanimously.

--- EXECUTIVE SESSION ---

Commissioner Lewis moved to close the Executive Session at 5:11 p.m. and return to the Called Meeting. Commissioner Hill seconded the motion. Motion carried unanimously.

Commissioner Yoder moved to accept the recommendation of the Peach County Elections Supervisor Adrienne Ray and Human Resources Manager Michelle Douglas and terminate Ms. Heather Allen effective immediately. Commissioner Lewis seconded the motion. Motion carried unanimously.

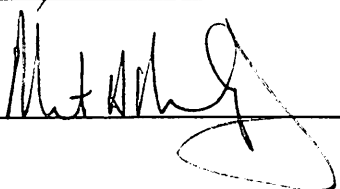
Commissioner Lewis moved to advertise the Elections & Registration Assistant vacancy immediately and move forward with refilling the position. Commissioner Yoder seconded the motion. Motion carried unanimously.

There being no further business requiring official action by the Board at this Called Meeting, Commissioner Lewis moved to adjourn the Called Meeting at 5:15 p.m. and proceed into a Budget Work Session to give further consideration to the proposed FY2019 Budget. Commissioner Yoder seconded the motion. Motion carried unanimously.

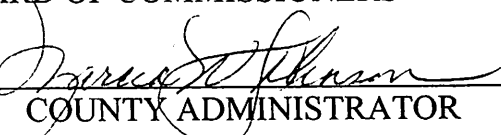
--- BUDGET WORK SESSION ---

The Budget Work Session adjourned at 8:25 p.m.

Meeting adjourned.

July 10 2018
APPROVED: 
CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS

BY: 
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 5:00 p.m., Wednesday, June 27, 2018.

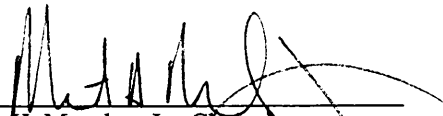
During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 5:01 p.m.

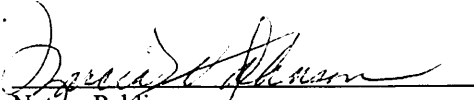
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

(1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 10th day of July, 2018.


Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 16th day of July, 2018.


Notary Public
My Commission Expires June 30, 2019

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, July 3, 2018

The Peach County Board of Commissioners held their monthly Work Session at 5:00 p.m., Tuesday, July 3, 2018, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Chairman Moseley in attendance. Vice Chairman Smith called the work session to order. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on July 10, 2018, as follows:

1. Jeff Doles – Fire/EMA
 - a. Request to Purchase Thermal Imagers
 - b. Transfer of International Truck to Public Works
 - c. Purchase of Additional Radios for E911 Upgrade
 - d. Mutual Aid Resource PACT Resolution
2. LaTonia Ages – Juvenile Court – Transfer to Cover Budget Overages
3. W. L. Brown – Tax Commissioner
 - a. Collecting Taxes for City of Byron
 - b. Request to Lower Flag for Passing of William W. Marshall
4. David Parrish – Recreation – Budget Transfer for CPO Certification Classes
5. Alfonzo Ford – EMS
 - a. Ambulance Rate Increase Review
 - b. Budget Amendment - Overtime
6. Janet Smith – Purchasing
 - a. Request for FY2018 Budget Freeze
 - b. Sealed Bid #18-003 – RFQ for Georgia International Boulevard
 - c. Sealed Bid #18-009 – Right of Way and Landfill Mowing
7. Adrienne Ray – Elections – Budget Amendment – Temporary Employees
8. Michaela Jones – Finance
 - a. Budget Transfer – Vice Chairman Smith
9. Paul Schwindler – Public Works
 - a. Department of Corrections – Probation Crew Contract Renewal
 - b. Review of FEMA/GEMA Irma Projects Expenditures and Requested Budget Transfer
 - c. Camp John Hope Bridge Repair Engineering and Surveying (LMIG 17)
 - d. Approval to Apply for Two (2) BUILD Grants
 - e. Approval and Funding of Proposal for Subdivision of Clint Howard Road Property
10. Additional Items to be Placed on Regular Meeting Agenda
 - a. Executive Session – Board Appointment – Central GA Region 5 EMS Council
11. Setting Meeting Agenda & Consent Agenda for Regular Meeting on July 10, 2018

The work session adjourned at 6:40 p.m.

 7-5-2018
COUNTY ADMINISTRATOR Date